Marketing/Design Student Staff
(2-3 positions)
BJ ID#: 14284249

Summary of Position:
Housing and Residence Life is looking for 2-3 students to assist the Associate Director in creating promotional materials highlighting the on-campus residential experience. Marketing and design techniques of all types will be considered including but not limited to: graphic design, web design, video production, photography, illustration, copy editing, etc. If you’re creative, dependable, motivated, like taking initiative, and working as part of a team, then this is the job for you!

Minimum Eligibility Requirements:
- Enrolled as a full-time student at Boise State University for the duration of Summer 2014 and/or Fall 2014 semesters.
- Minimum cumulative and semester grade point average of 2.5.
- Available to work flexible hours (most work is done during regular business hours).
- Be a self-starter who can work independently with minimal supervision, but also work effectively within a creative team environment.
- Must be in good standing with the University and Housing and Residence Life.
- Have a high level of comfort with multiple technologies.
- Strong attention to detail.

Preferred Qualifications:
- Experience living in University Residence Halls or Apartments.
- Good organizational and time management skills (able to work on multiple projects at a time).
- Creative and innovative programmatic ideas.

Duties & Responsibilities:
Responsibilities vary depending on the skills and experiences of each candidate. In general, time will be spent as follows:

<table>
<thead>
<tr>
<th>% Of Work</th>
<th>Task</th>
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<tbody>
<tr>
<td>60</td>
<td>Creation of promotional materials: printed materials, electronic, videos, photographs, buttons, etc.</td>
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<tr>
<td>30</td>
<td>Updating of: website, lobby reader boards, Facebook, Twitter, Pintrest, Instagram, etc.</td>
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<tr>
<td>10</td>
<td>Other duties as assigned (basic office work, communication with print shop, event attendance, etc.</td>
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Compensation:
Salary is $8.00 per hour for approximately 10-15 hours per week. All positions are non-work study.

Application Process:
Candidates who are interested in applying for this position should complete the online application found here: https://docs.google.com/forms/d/1awmOP1j-B-hBFS1BAyEzWfTQrPOEvchIAOsptlEpRM0/viewform?c=0&w=1&usp=mail_form_link

Boise State University Housing and Residence Life does not discriminate on the basis of race, religion, gender, sexual orientation, or disability.